



DEPARTMENT OF THE AIR FORCE
AIR UNIVERSITY (AETC)

MEMORANDUM FOR INCOMING STUDENTS

15-Aug-2001

FROM: AFIT/LSA
2950 P Street
Wright-Patterson AFB, OH 45433-7765

SUBJECT: Welcome Letter for Professional Continuing Education (PCE) Program

1. On behalf of the AFIT faculty and staff, I would like to welcome you to AFIT's PCE Program. You are officially enrolled in the course listed below. Please read these instructions carefully to answer many of your initial questions.

COURSE TITLE: Logistics Executive Development Seminar (WLOG 499-2002A)

CLASS LOCATION: HOPE HOTEL – Liberty Four Room
WRIGHT-PATTERSON AFB OH

START DAY & HOUR: MONDAY, 15 OCT 2001 @ 0800

LAST DAY & HOUR: FRIDAY, 19 OCT 2001 @ 1200

COURSE MANAGER: Gwen Hollifield
(Administrative/Facility Questions) DSN: 785-7777 x3245 COM: (937) 255-7777 x3245
EMAIL: Gwen.Hollifield@afit.edu

COURSE INSTRUCTOR: Prof Barry Berty
(Curriculum/Technical Questions) DSN: 785-7777 x3211 COM: (937) 255-7777 x3211
EMAIL: barry.berty@afit.edu

2. My staff and I are eager to do everything within our power to make your stay with us a positive experience. If you have special needs concerning your attendance, please contact either your Course Manager at the number listed above or myself at DSN 785-7777, ext. 3265 or commercial (937) 255-7777, ext. 3265.

3. We have included driving instructions to Wright-Patterson AFB and a pre-departure checklist for your convenience. Please take the time to complete the information sheet on contacting PCE students and leave it with those at your home or office who may need to contact you in case of emergency. Good luck with your class and call if we can be of service.

MAURY HERANDEZ
Chief, Student Operations
School of Systems and Logistics

Attachments:

1. Reporting Instructions
2. Contacting PCE Student
3. Directions to VOQ
4. Map
5. Base Entry Letter

Check out our website @ <http://ls.afit.edu/>